

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: 3 & 4

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF C3TS TO PROVIDE ARCHITECTURAL SERVICES FOR THE NEW FLAMINGO ROAD FIRE STATION AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for architectural services for the new Flamingo Road fire station. RFP documents were sent to thirty-six (36) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received seven (7) proposals. The selection committee short listed the top three proposers to make an oral presentation. Following oral presentations, the selection committee ranked the firms. The recommendation is for C3TS as the top ranked firm in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of C3TS was chosen by the selection committee.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: to be negotiated

Account Name: Capital Improvement Program-Flamingo Rd. Fire Station

Replacement Account Number 030-3004-522-6206

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Selection Committee Rankings

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF C3TS TO PROVIDE ARCHITECTURAL SERVICES FOR THE NEW FLAMINGO ROAD FIRE STATION AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for architectural services for the new Flamingo Road fire station; and

WHEREAS, the selection committee has selected C3TS as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of C3TS as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2005

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2005

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER.	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
030-3004-522-6206	Provide Architectural / Engineering	\$150,000.00
FLAM. RD. STN. REPLACEMENT	Services to Design New Flamingo Road Fire Rescue Station	

METHOD OF PROCUREMENT (check the one that applies)

- ☐ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source
☒ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed B. Bunnell RD 3-15-05
Department Head

Have Funds been Reserved REQ. 32993

Date 4/20/05 Signed [Signature]

Signed [Signature]
Town Administrator

BIDS SUBMITTED

VENDOR	COST
C3TS	RANKED 1 ST
BORRELLI + PARTNERS	RANKED 2 ND
CP2 ARCHITECTS	RANKED 3 RD
ACAI	NOT RANKED
GURRI MATUTE	NOT RANKED
BROWN + BROWN	NOT RANKED
PBAL ARCHITECTS	NOT RANKED

Signed [Signature]
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor	Cost
C3TS	RANKED 1 ST

	A	B	C	D
1				
2				
3				
4				
5				
6	COMMITTEE MEMBER	CPZ	C3TS	BORRELLI
7				
8				
9	W. UNDERWOOD	2	1	3
10	B. BERNARD	3	1	2
11	M. KUTNEY	3	2	1
12	R. MUNIZ	1	3	2
13	D. DIPETRILLO	A	B	SEN
14	E. DESIMONE C. DAIN	3	2	1
15	H. HYMAN	2	1	3
16				
17	TOTAL	14	10	12
18				
19	RANKING	3 RD	1 ST	2 ND
20				